

MEMORANDUM OF ASSOCIATION OF THE SOCIAL DEVELOPMENT FOUNDATION

1. Name of the Society:

The society "Social Development Foundation" in short "SDF" formed by us under the above title is Irrevocable.

2. Registered Address of the society:

At-Ballhar Chhak
Po-Santhapada, Via- Chainpal Colony, Talcher
Dist-Angul, ODISHA, INDIA
Pin-759104

3. Area of Operation:

The area of operation of SDF shall be in Angul District of Odisha, India

4. Aims & Objectives of the Society:

The objects of the society are in general to work for Rural development, social change, gender equality, Sustainable agriculture, Sustainable livelihood, Health, Climate change, Sanitation, Renewable energy Environment and in particular to build up an institutional base for addressing the problems of Tribal, Dalit, Rural Poor & women and children, and in furtherance to the above objectives:

- a) To address all forms of violation of human rights and specially violations of the rights of tribal and dalits with special focus on women and children,
- b) To attempt total human development and social change for the elimination of all forms of injustices based on gender, caste and class differences,
- c) To better the economic conditions of the deprived by suitable utilisation of skills and resources,
- d) To undertake research and documentation relevant to the target group with the aim of searching alternate development strategies and disseminating them in an appropriate manner,
- e) To take up programmes of awareness and consciousness raising about the socio- economic, environmental and political problems of tribal, dalit and rural poor, aiming at reduction of disparity at all levels,

L. Pathan

President
President

Social Development Foundation

Budhadan Das

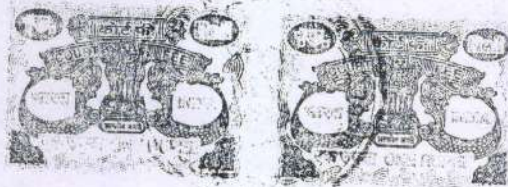
Secretary
Secretary

Social Development Foundation.

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Budhadan Das
Secretary
Social Development Foundation

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- f) To take up programmes of Education for women and children, including Legal Education,
- g) To provide necessary assistance and service for the vocational training/income generation projects for artisans, youth, women, handicapped, socially and economically backward people.
- h) To focus attention on children as a category of the deprived class needing special attention,
- i) To take up training for economic development of women and other underprivileged sections of the society through appropriate programmes,
- j) To encourage through all possible means the formations of women's organisations and organisations of other underprivileged members of the society to address the causes of injustice, discrimination and exploitation in society,
- k) To take up such other programmes for the overall development of the target group as may be identified from time to time.
- l) To provide and assist subsidiary occupations or earnings through agriculture farming, cottage industries and self employment programs/schemes both in loan and cooperative basis/means, To create awareness on social justice environment and ecology for a better generation, To promote appropriate technology and renewable and non conventional sources of energy, To provide relief and housing to the needy affected by natural calamities and other emergencies, To make awareness on population explosion, To promote the utilization and regional resources, To provide legal aids to the helpless/exploited and to work on Agriculture, Horticulture, Soil conservation, Hygiene, Pollution etc.
- m) To improve and guide the moral character, social and educational discipline, physical structure and spirituality of the enrolled student through different physical exercises and yoga method etc, give and guide the knowledge of Indian culture, traditions, customs and philosophy to the students enrolled in the schools under the Trust from their childhood, open higher classes through Oriya, Sanskrit, Hindi and English Medium to the students of different classes and section, issue the merit certificate to the successful students of the school after completion of their education, provide and take up child health care camp, nutrition counseling for children and conduct many more cultural and educational programs.
- n) To become self-supporting in areas of agriculture, horticulture, soil and water conservation, animal husbandry and processing on no-profit and no loss basis.
- o) To establish a training base for the grass-root functionaries drawn from the target group as well as the young educated professional. The training would cover Health, Environment, Livelihood, Skill improvements and income generating activities.

Luvakha Pathari

President

President
Social Development Foundation

Rudhadev Das

Secretary

Secretary
Social Development Foundation

Rudhadev Das
Secretary

Social Development Foundation

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- p) To develop areas of mutual co-operation and understanding among different voluntary organisations, NGO Networks, Research and Resource Organisation and other Govt. and Non-Govt. agencies working for similar cause in India or else where.
- q) To disseminate information regarding the aims, objectives and activities of SDF, edit, print, publish, and exhibit books pamphlets and maintain libraries and documentation centres and to organise seminars, workshops, and camps having a bearing on aims and objectives of SDF
- r) To acquire and dispose off property in furtherance of the objects SDF
- s) To become self-supporting in areas as identified from time to time on a no-profit, no-loss basis.
- t) To establish and maintain SDF and its branches thereof, for the said purpose at such places as may be decided by the governing body of SDF from time to time.
- u) The target groups of the foundation are Tribals, Dalits, Rural Poor, women and children and open to all irrespective of caste, community, religion etc.

5. Names & Addresses of Executive Body:

The Names, Addresses, Designation, Occupation, and signature of the members of the Executive body who shall hold office till an Executive body is duly constituted under the rules and regulations of SDF are as follows.

Executive Body:					
SI-No	NAME & ADDRESS	FATHER'S NAME / HUSBAND'S NAME	Occupation	Designation	Signature
01	Mrs. Surabha Pattnaik At-Remuan, Po-Talcher Dist-Angul, Odisha	W/O-Sarat Kumar Das	Social Worker	President	Surabha Pattnaik
02	Mrs Nibedita Das At-Bharatpur Ext Colony Po- South Balanda, Talcher Angul	W/O-Ashok Samal	Social Worker	Vice-President	Nibedita Das
03	Mr. Budhadev Das At-Ballhar Chhak Po-Santhapada Dist-Angul Odisha, Pin-759104	S/O-Binod Kumar Das	Social Worker	Secretary	Budhadev Das
04	Mrs. Tapaswini Mohanty At-Remuan Po-Talcher Angul, Odisha -759107	W/O-Sasank Kumar Das	Social Worker	Joint Secretary	Tapaswini Mohanty
05	Mr. Ashwini Amanta At-Ballhar Chhak Po-Santhapada Dist-Angul, Odisha Pin-759104	S/O-Trithabasi Amanta	Social Worker	Treasurer	Ashwini Amanta
06	Mr. Dibakar Pattnaik At-Hanumanpada Po-Talcher Town Dist-Angul Pin-759103	S/O-Jugal kishor Pattnaik	Social Worker	Member	Dibakar Pattnaik
07	Sripati Kumar At-Ballhar, Po-Talcher Town Dist-Angul Pin-759103	S/O-Trilakhya Kumar	Social Worker	Member	Sripati Kumar
08	Ram Chandra Pradhan At-Batisuan Po-Dimiria, Via-Pallahara Dist-Angul, Odisha	S/O-Bithal Pradhan	Social Worker	Member	Ramchandra Pradhan
09	Mr. Bimal Baral At-Amada Bazar, Po-Santhapada Angul Odisha	S/O-Binod Kumar Baral	Social Worker	Member	Bimal Baral

Surabha Pattnaik
President
President
Social Development Foundation

Budhadev Das
Secretary
Secretary
Social Development Foundation

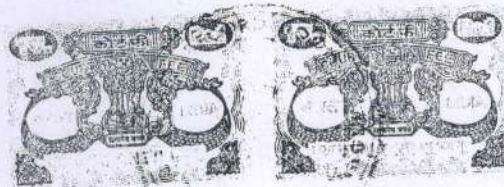
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Budhadev Das
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6. F solution:

We, the several members whose names, addresses, occupations and offices are hereunder subscribed, having associated ourselves with the intentions of forming an Association in pursuance of the aforesaid Memorandum of Association have agreed and set our several and respective hands hereunto in the presence of witnesses as shown below to form ourselves into an Association under Act XXI of 1860 and we have decided to have it registered. The Names and Addresses, Profession, Designation and Signatures of the members of the 1st General body who shall hold office till a General Body and Executive Body are duly constituted under the rules and regulations of SDF are as follows:-

General Body:					
Sl-No	NAME & ADDRESS	FATHER'S NAME / HUSBAND'S NAME	Occupation	Designation	Signature
01	Mrs.Surabha Pattnaik At-Remuan, Po-Talcher Dist-Angul, Odisha	W/O-Sarat Kumar Das	Social Worker	President	Surabha Pattnaik
02	Mrs Nibedita Das At-Bharatpur Ext Colony Po- South Balanda, Talcher Angul	W/O-Ashok Samal	Social Worker	Vice-President	Nibedita Das
03	Mr.Budhadev Das At-Ballhar Chhak Po-Santhapada, Dist- Angul, Odisha, Pin-759104	S/O-Binod Kumar Das	Social Worker	Secretary	Budhadev Das
04	Mrs.Tapaswini Mohanty At-Remuan Po-Talcher Angul, Odisha -759107	W/O-Sasank Kumar Das	Social Worker	Joint Secretary	Tapaswini Mohanty
05	Mr. Ashwini Amanta At-Ballhar Chhak Po-Santhapada Dist- Angul, Odisha Pin-759104	S/O-Trithabasi Amanta	Social Worker	Treasurer	Ashwini Amanta
06	Mr. Dibakar Pattnaik At-Hanuman Pada Po-Talcher Town Dist-Angul Pin-759103	S/O-Jugal kishor Pattnaik	Social Worker	Member	Dibakar Pattnaik
07	Sripati Kunar At-Ballhar, Po-Talcher Town Dist-Angul Pin-759103	S/O-Trilakhya Kunar	Social Worker	Member	Sripati Kunar
08	Ram Chandra Pradhan At-Batisuan Po-Dimiria, Via-Pallahara Dist-Angul, Odisha	S/O-Bithal Pradhan	Social Worker	Member	Ramchandra Pradhan
09	Mr.Bimal Baral At-Amanda Bazar, Po-Santhapada Angul Odisha	S/O-Binod Kumar Baral	Social Worker	Member	Bimal Baral
10	Pratap Kumar Das At-Rengali Po-Rengali Dam Dist -Angul. Odisha, Pin-759105	S/O-Harihar Das	Social Worker	Member	Pratap Kumar Das
11	Mr. Manoj Samal At-Santhapada Po-Santhapada, Angul Odisha, Pin-759104	S/O-Madhusudan Samal	Social Worker	Member	Manoj Samal

Surabha Pattnaik
President
President

Social Development Foundation

Budhadev Das
Secretary
Secretary

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Secretary
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12	Mr. Sanjaya Amanta At-Ballhar Chhak Po-Talcher, Dist-Angul, Odisha, Pin-759104	S/O-Trithabasi Amanta	Social Worker	Member	Sanjay Kumar Amanta
13	Mr. Chinmaya Das At-Baghuaboli, Talcher Angul, Odisha	S/O-Bhairabananda Das	Social Worker	Member	Chinmaya Das
14	Mr. Santosh Pattanaik At-Hanumanpada Po-Talcher Angul Odisha, Pin-759103	S/O-Bapuni Pattanaik	Social Worker	Member	Santosh pattanaik
15	Debadarsini Rath At-Bantoli, Po-Talcher Angul, Odisha Pin-759	D/O- Kumudachandra Rath	Social Worker	Member	Debadarsini Rath
16	Mrs Nirola Das At-Naba Mishra Colony Talcher, Angul, Odisha Pin- 759103	W/O-Biranchi Kumar Samant	Social Worker	Member	Nirola Das
17	Ms. Nirupama Das At-Badadanda Sahi Po-Talcher Town Dist-Angul, Odisha Pin-753103	D/O-Purnachandra Das	Social Worker	Member	Nirupama Das
18	Mr. Ashis Kumar Samal At-Ballhar, Po-Talcher Town ,Angul, Odisha Pin-759103	S/O-Sanatan Samal	Social Worker	Member	Ashish Kumar Samal
19	Rabindra Jena At-Talcher, Po-Talcher Angul, Odisha Pin-759104	S/O-Dhobei Jena	Social Worker	Member	Rabindra Jena
20	Mr. Siva Pradhan At-Batisuan Po-Dimiria, Via-Pallahara Dist-Angul, Odisha	S/O-Umakanta Pradhan	Social Worker	Member	Siva Pradhan
21	Mr. Shaktikanta Dehury At-Ballhar Chhak Po-Talcher, Angul, Odisha	S/O-Gyanendra Dehury	Social Worker	Member	Shaktikanta Dehury

WITNESS

1. Manoj Kumar Das.
2. Sujit Kumar Mishra.

Certified that this is the true and correct copy of memorandum of association of the society SDF

Attested Signatures 1 to 21

Sumitra Pattnaik
President
Social Development Foundation

Ashwini Amanta
Treasurer
Social Development Foundation

Budhadev Das
Secretary
Social Development Foundation

Budhadev Das
Secretary
Social Development Foundation

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RULES & REGULATIONS OF SOCIAL DEVELOPMENT FOUNDATION

1. Name of the society :

The society "Social Development Foundation" in short "SDF" formed by us under the above title is Irrevocable.

2. Location of the Registered Office of the Society :

At-Ballhar Chhak
Po-Santhapada ,Via- Chainpal Colony, Talcher
Dist-Angul, ODISHA, INDIA
Pin-759104.

3. Society Established :

Date.02.02.2010

4. The Society will be known as :

"Social Development Foundation"

To be called "SDF" in short.

5. The Area of Operation :-

The area of operation of SDF shall be in Angul District of Odisha, India

6. Aims and Objectives of the Society:

The objects of the society are in general to work for Rural development, social change, gender equality, Sustainable agriculture, Sustainable livelihood, Health, Climate change, Sanitation, Renewable energy Environment and in particular to build up an institutional base for addressing the problems of Tribal, Dalit, Rural Poor & women and children. and in furtherance to the above objectives:

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- To attempt total human development and social change for the elimination of all forms of injustices based on gender, caste and class differences.
- To better the economic conditions of the deprived by suitable utilisation of skills and resources.
- To undertake research and documentation relevant to the target group with the aim of searching alternate development strategies and disseminating them in an appropriate manner.

Suralcha Rath
President

President
Social Development Foundation

Budhader Das
Secretary

Secretary
Social Development Foundation

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Budhader Das
Secretary

Secretary
Social Development Foundation

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- e. To take up programmes of awareness and consciousness raising about the socio- economic, environmental and political problems of tribal, dalit and rural poor, aiming at reduction of disparity at all levels.
- f. To take up programmes of Education for women and children, including Legal Education.
- g. To provide necessary assistance and service for the vocational training/income generation projects for artisans, youth, women, handicapped, socially and economically backward people.
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- j. To encourage through all possible means the formations of women's organisations and organisations of other underprivileged members of the society to address the causes of injustice, discrimination and exploitation in society.
- k. To take up such other programmes for the overall development of the target group as may be identified from time
- l. To provide and assist subsidiary occupations or earnings through agriculture farming, cottage industries and self employment programs/schemes both in loan and cooperative basis/means, To create awareness on social justice environment and ecology for a better generation, To promote appropriate technology and renewable and non conventional sources of energy, To provide relief and housing to the needy affected by natural calamities and other emergencies, To make awareness on population explosion, To promote the utilization and regional resources, To provide legal aids to the helpless/exploited and to work on Agriculture, Horticulture, Soil conservation, Hygiene, Pollution etc.
- m. To improve and guide the moral character, social and educational discipline, physical structure and spirituality of the enrolled student through different physical exercises and yoga method etc, give and guide the knowledge of Indian culture, traditions, customs and philosophy to the students enrolled in the schools under the Trust from their childhood, open higher classes through Oriya, Sanskrit, Hindi and English Medium to the students of different classes and section, issue the merit certificate to the successful students of the

Swalika Pattnay.
President

President
Social Development Foundation

Budhadev Das

Secretary
Secretary
Social Development Foundation

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Budhadev Das
Secretary
Social Development Foundation

COMPARER

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school after completion of their education, provide and take up child health care camp, nutrition counselling for children and conduct many more cultural and educational programs.

- N To become self-supporting in areas of agriculture, horticulture, soil and water conservation, animal husbandry and processing on no-profit and no loss basis.
- O To establish a training base for the grass-root functionaries drawn from the target group as well as the young educated professional. The training would cover Health, Environment, Livelihood, Skill improvements and income generating activities.
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- S To become self-supporting in areas as identified from time to time on a no-profit, no-loss basis.
- T To establish and maintain SDF and its branches thereof, for the said purpose at such places as may be decided by the governing body of SDF from time to time.
- U The target groups of the foundation are Tribals, Dalits, Rural Poor, women and children and open to all irrespective of caste, community, religion etc.

7. Members:

In respective of cast and creed rich and poor and any women and men in between age group of 18 to 45 shall become member of SDF.

8. Membership Fee:

Every Ordinary, institutional or life member shall pay, prior to admission, such membership fee as may be determined by the Governing Body from time to time.

9. Termination of Membership:

The membership of any Founder, ordinary or life member shall be deemed as terminated if the member dies or is adjudicated as insolvent or is convicted of a criminal offence or refuses to act in powers and functions reposed in her or him by those present. The membership may be terminated by a majority of votes of the members present at the meeting of the General body. Such notice shall include a copy of the proposed resolution for removal of the member.

- a. Activity or anything done by any member detrimental to the interests and objectives of SDF;

10. Resignation of Membership:

After payment of all outstanding dues, a member may resign by giving the Secretary a notice in writing. All such resignations shall have to be placed before the general body for its decision in its next meeting. Acceptance or otherwise of resignation shall be communicated to the member in writing.

11. Office bears:

The following shall be the Office bears of SDF

- (a) President
- (b) Vice- President
- (c) Secretary
- (d) Joint Secretary
- (e) Treasurer

Susalka Patnaik
President

Social Development Foundation

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Budhadev Das

Secretary
Secretary

Social Development Foundation

Budhadev Das
Secretary
Social Development Foundation



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12. President and Vice-President:

A President and Vice - President be elected at a General Meeting of SDF by a majority of votes and they shall exercise such powers as may be conferred upon them from time to time by the governing body. They shall hold office for two years from the date of election.

13. Secretary:

The Secretary of SDF be elected by the General Body of SDF

14. Governing Body/ Executive Body

The Governing Body Shall consist of:

- a. The President
 - b. The Vice- President
 - c. The Secretary
 - d. The Joint Secretary
 - e. Treasurer
- and Four other member are elected by the General Body of SDF by majority

Votes .The other Four member may be of following categories:-

1. Scholars and Researchers
 2. Persons engaged in development activities.
 3. Persons in public life.
 4. Any other person as may be decided by the Governing Body
- c. The Governing Body shall normally hold office for a period of three years.

15. Ceasure of Membership:

Any elected or appointed member who fails to attend three consecutive meetings of the Governing Body without proper leave of the President or Secretary shall cease to be a member thereof.

16 Proceeding of the Governing Body:

- a. Every meeting of the Governing Body shall be presided over by the President and in his absence by the Vice- President. In the absence of either, by a person chosen by the members present from among themselves.
- b. 1/3 members of the Governing Body present in person shall constitute a quorum at any meeting of the Governing Body.
- c. No less than 15 (fifteen) clear days notice of any meeting of the Governing Body shall be given to each member in her/his address in the rolls of members.
- d. At least one meeting of the General Body shall be held every year and the Governing body shall be held in every month.
- e. The President may call or advice of the president the Secretary may call the meeting of the Governing Body at any time.
- f. Each member of the Governing Body including the President or Chairperson shall have one vote and if there shall be equality of votes on any question, the President or the chairperson shall have casting vote, where there is a difference of opinion among the members of the Governing Body, the opinion of the majority shall prevail.

Servalela J. A. Narayana
President

Budhadar Das
Secretary

Social Development Foundation

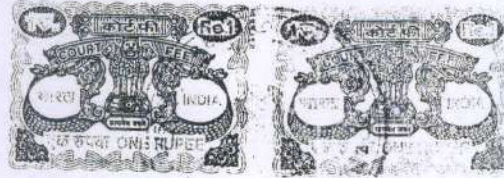
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Budhadar Das

5/11/15

Secretary
Social Development Foundation



17. Functions and Powers of the Governing Body:

17.1. General Powers:

- It shall be function of the Governing Body generally to carry out the objects of the Association as set forth in article 4 of the Memorandum of Association of SDF.
- The governing Body shall have the management of all the affairs and funds of SDF and shall have the authority to exercise all powers of SDF.
- Subject to the rules and Regulations, the Governing Body shall administer and manage all the affairs of SDF.
- The Governing Body shall have control in regard to all matters relating to the management and organisation of SDF In addition to the powers and authorities by those present or otherwise expressly conferred upon them they may exercise all such powers and do all such acts and things as may be exercised or done by SDF and are not hereby or by status expressly directed or required to be exercised or done by SDF in a general meeting.

17.2. Specific Powers and Functions:

- To pay all expenses incurred in carrying out the objects of SDF and to make and give receipts, releases and other discharges on behalf of SDF.
- To make, vary amend or repeal rules and regulations of the Association and to approve bye-laws proposed by the Secretary for the working of SDF.
- To acquire for SDF any property, rights and privileges on such items and conditions as they deem fit.
- To invest and deal with any money of SDF not immediately required for the purposes thereof in such manner as they deem fit and from time to time vary or realise such investments.
- To enter into and secure the fulfilment of any contracts or engagements on behalf of SDF and to institute, defend compound or abandon any legal proceedings by or against SDF or otherwise concerning the affairs of SDF and to refer any matters, claims or demands to arbitration and observe and perform the awards.
- To financial business of SDF a bank passbook may be operated in a national used bank in join name of secretary and treasure.
- To set up, constitute and organise local branches of SDF in such a manner and on such terms as may be considered necessary in the interest of SDF
- To appoint / engage such staff as may be necessary to carry out the objects of SDF and to pay them such remuneration as may be considered expedient.
- To accept grants /grants in aid from the State / Central Government and from other public bodies, institutions, organization, international funding agencies or individuals for the purposes of SDF on such conditions as may be agreed to.
- To provide funds for all or any of the objects of SDF in such a manner as may be considered expedient.
- To borrow or raise any money that may be required by SDF upon such terms as may be deemed, advisable and in particular by the issue of bonds, debentures, bills of exchange, promissory notes or other obligations or securities of SDF or by mortgage or charge of all or any part of the property of SDF .
- To draw, make, accept, endorse, discount, execute and issue promissory notes bills of exchange and other negotiable or transformable instruments.
- To purchase, take on lease or in exchange, hire, or otherwise acquire any movable and immovable property and in particular any land, buildings, workshops, factories, laboratories, mechinaries, plants, apparatus, appliances and rights or privileges necessary or convenient for the purpose of SDF and to construct, erect, alter, improve and maintain any building and to manage, develop, sell, demise, let, mortgage, dispose of, turn to account or otherwise deal with all or part of the same and also to sell any property of SDF for cash or any other consideration to promote the objects of SDF.
- To construct build, operate, manage, develop alter, repair or demolish any type of building or construction or to make contracts or operations and to carry on any or all transactions of whatsoever nature financial or otherwise, relating to or affecting the properties, institutions or interests of the Association which are outside the scope of the president ordinary powers as detailed above.
- To pay all expenses, preliminary or incidental to the formation of SDF and it's registration.

President

Social Development Foundation

Secretary
Secretary

Social Development Foundation

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- p. To establish, support or aid in the establishment and support of institutions, funds and trust calculated to benefit employees or ex- employees of SDF or the dependants or connections of such persons and to grant super annotation benefits and allowances to and to make payments towards the insurance of such persons.
 - q. To cause the Audit of accounts of SDF by a qualified firm of Chartered Accounts duly appointed by the Governing Body for the said purpose.
 - r. To appoint or dissolve committee composed of Members of the Association alone, or together with non-members for special activities etc.
 - s. To delegate any of its powers to committee consisting of such members, including the members of the Executive Committee, and others as the Executive Committee shall deem fit and any committee so formed shall in the exercise of the power so delegated, conform to any regulations that may be imposed upon it by the Executive Committee but nothing in these presents shall be construed in such manner as to give such committees any power of management over the Association, which power is exclusively vested in the Executive Committee may at any time withdraw any powers so delegated to such committee.
 - t. To subscribe to or otherwise aid whether financially or otherwise at its absolute discretion, charitable benevolent, educational or other institutions whether incorporated or not, as it thinks fit, but nothing herein contained shall be construed as a trust obliging the association to do so.
 - u. To do all things and everything necessary suitable and proper for the promotion or accomplishment of any of the purposes or objects of the Association or for the furtherance of any powers set forth in these presents either alone or in conjunction with other societies, corporations, firms or individuals and to do every acts or things incidental or appropriate to or growing out of or connected with the aforesaid business of powers or any part or parts thereof provided the same be not inconsistent with the constitution or any law of the country, not with the laws under which this association is organised.

18. Recording of Proceedings:

The Secretary shall be ex-officio Secretary of the Governing Body and shall cause minutes to be duly entered in books provided for the purpose.

- a. Of the names of the members of the Governing Body and of any committees of the Governing Body.
- b. Of all orders made by the Governing Body and committees of the Governing Body.
- c. Of all resolutions and proceedings of the general Meetings of the Governing Body and Committees.

19. Powers & Functions of the President:

- a. The President shall preside over all meetings of General Body and the Governing Body of the society.
- b. The President only at the event of equality of votes shall exercise vote.
- c. The President shall perform and carry out and exercise all powers, duties and functions as the Governing Body may assign to him.

20. Powers & Functions of the Vice-President:

- d. In case of the President's absence, the Vice-President shall preside over all meetings of the General Body and Governing Body of the society.
- e. The Vice-President can perform and carry out and exercise all powers or duties and functions of the President in his absence.

21. Powers & Functions of the Secretary:

- a) The Secretary of SDF shall be the Principal Executive Officer of SDF and shall exercise all powers and carry out all decisions of the Governing Body. The Secretary shall report all actions taken, to the Governing Body at its next meeting.
- b) The Secretary shall sue or be sued on behalf of the society in all legal matters.

Sarabha Patna
President
President
Social Development Foundation

Budhender Day
Secretary
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22. Powers & Functions of the Joint Secretary:-

- e) The Joint Secretary of SDF shall help the secretary for effective implementation of organizational decision and activities as well and also exercise all power and carryout all decision of the governing body during absence of the secretary.

23. Powers & Functions of the Treasurer:-

- a) The treasurer of SDF shall help the financial matter & responsible for the accounts of an organisation. The treasurer and secretary will be joint account holder for the organisation.

24. Composition of the General Body:

All members such as Founder members, Life members and Ordinary members shall constitute the General Body of SDF

25. Meetings of the General Body:

- General Body meeting shall be held once a year at such times (not more than fifteen month after the last proceeding meeting) and place as may be prescribed by SDF in the General Body Meeting and if no other time or place is prescribed, as may be determined by the Governing Body.
- Founder members and life members shall be entitled to vote in the general Meeting.
- Fifteen clear days' notice shall be given by the President or a member so delegated by the Governing Body for every ordinary General Body Meeting to every member containing the agenda for the meeting in the manner here in after prescribed. Any urgent extra ordinary meeting convened to consider urgent business or in case of an emergency to which the Governing Body shall be the sole judge, shall be convened by giving ten clear days' notice containing the agenda for the meeting to every member in the manner here in after prescribed. Subject to the same, any extra ordinary General Body Meeting shall be convened by giving no less than fourteen clear days' notice containing the agenda for the Meeting in the manner here in after prescribed.
- The General Body Meeting referred to in the last preceding clause shall be called Ordinary Meeting. All other Meetings of SDF shall be called Extra Ordinary Meetings.
- Notice of meeting shall be given to all members on the roll of SDF together with proposal or resolution to be laid before the meeting by the President or any member so delegated by the Governing Body. But an accidental commission or non-delivery or such other cause shall not invalidate the proceeding of the meeting.
- The business of an ordinary Meeting shall be :
 - To receive and consider the accounts, the balance sheet and the report of the Governing Body and the auditors.
 - To appoint auditors who shall be chartered Accountants and fix their remunerations.
 - To approve all decisions of the Governing body.
 - To transact any other business which under those present ought to be transacted at the ordinary meeting
- All other business transacted at an ordinary meeting and all business transacted at an Extra Ordinary Meeting shall be deemed special. If any member has any proposal or any matter which he wishes to make or bring before an Ordinary Meeting he shall give fourteen days' notice thereof to the Secretary.
- The President, or in his absence the Vice-president shall preside at the meeting of SDF and in the absence of President or the Vice-President at such meetings the members shall choose any member of the Governing Body, or in the absence of the members of the Governing Body any member present at the meeting to preside as chairman at the meeting.
- At any General Body Meeting, a declaration by the chairperson that a resolution has been carried or carried by particular majority or less or not carried by a particular majority and an entry to that effect in the book of proceeding of SDF shall be conclusive evidence of the fact without proof of the number and proportion of the votes recorded in favour of or against such resolutions.
- The chairperson of the General Body Meeting may with the consent of the Meeting adjourn the same from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which adjournment took place.

Komalika Pattnay
President
Social Development Foundation

Budhender Das
Secretary
Social Development Foundation

Budhender Das
Secretary
Social Development Foundation
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26. Funds of SDF:

26.1. The funds of SDF shall consist of the following:

- Admission fees, Annual subscriptions from members and annual fees;
- Grants or grants in aid or donations from state government agencies, central government agencies, organizations, institutions, banks, societies, individuals inside the country and abroad;
- Income from investments, consultancy, research work, publications, and other sources as maybe decided by the Governing Body.
- Miscellaneous income.
- Any investment of funds shall be in accordance with the provisions of section 13 (1) (d) and 11(5) of the IT Act, 1961.

26.2. Income from all sources shall be utilized for the purposes for which SDF is formed.

26.3 Income from funds will be used for the object for which SDF is formed and no part of it shall be distributed among the members of the foundation by the way of profit or dividend or otherwise.

27. Audit and Accounts:

- The SDF shall maintain proper accounts and other relevant records and papers, an annual statement of accounts in such form as may be prescribed by a Chartered Accountant.
- The account of SDF shall be audited annually by a Chartered Accountant or Government Auditor. Any expenditure incurred hereunder shall be payable by SDF.
- True accounts shall be kept of the sum received and spent by SDF and the property, credits and liabilities of SDF the annual accounts of SDF shall be approved by the General Body and by the Governing Body.
- A copy of the annual audit report will be sent to respective funding agencies as well as to Additional Registrar of Societies.

28. Annual Report:

A draft of Annual Report and yearly accounts of SDF shall be prepared by the Governing Body and placed before SDF's Annual General Body Meeting for consideration and approval.

29. Income & Property:

The income and property of SDF where so ever derived shall be applied solely towards the promotion of the object of SDF and no portion thereof shall be paid or transferred directly, or indirectly by way of profit, to the members of SDF providing that nothing there in shall prevent the payment in good faith of reasonable and proper remuneration to any officer or servant of SDF or to any member of SDF in return for any services rendered to SDF or for any materials, labour, plant or power supplied for experimental purposes, nor prevent the payment of interest at the rate not exceeding six percent per annum on money lent or payment of a reasonable and proper rent for premises demised or let by any member of SDF.

30. Amendments:

- No addition, alteration or amendment shall be made to the Rules and Regulations of SDF for the time being in force, except by a resolution passed at a meeting of the Governing Body by two thirds majority of the members present, which shall be passed by a simple majority of members present at the General Body at its next meeting.
- The society "Social Development Foundation" in short "SDF" formed by us under the above title is irrevocable and for further amendment the foundation will seek prior approval of the commissioner of Income Tax Act / competent Authority under the Income Tax Act.
- All provision of the Societies Registration Act 1860 shall apply to the SDF.

31. Dissolution:

- Subject to the provisions of the Societies Registration Act 1860, the Social Development Foundation (SDF) may be dissolved by a resolution passed at a special meeting of the general body of the SDF duly convened for the purpose and supported by at least three-fifths of the total members of the SDF. The general body shall prescribe procedure for such dissolution by such resolution. The general body may on such resolution decide to take action for liquidation of assets and liabilities of the SDF.

Suralata Pattnay.

President
President

Social Development Foundation

Budhadev Das

Secretary

Social Development Foundation

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Budhadev Das

Secretary
Social Development Foundation

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2. In the event of dissolution or winding up of the association the assets remaining as on the date of dissolution shall under no circumstances be distributed among the members of the managing committee/ Executive body but the same shall be transferred to another charitable society/Association whose objects are similar to those of this Association or to the Government and Which enjoys recognition u/s. 12AA & 80G of the Income Tax Act, 1961 as amended from time to time.
32. **Seal:**
There shall be a common seal of Association to be kept in custody by the Secretary which shall be affixed at the Discretion of the Executive Committee to such deeds, contracts, agreements and official letters, documents, or statements of whatever nature maybe required for the sanction of the Executive Committee.
33. **Irrecoverable:**
The association formed shall be irrevocable.
34. **Legal Action:**
The Secretary of SDF may sue or be sued on behalf of SDF for all movable and immovable properties at any court of law
35. **Legislation:**
All provisions of the Societies Registration Act 1860 shall apply to the SDF.
36. Certified that there is no other Registered Society in the same name in the same place.
37. Further certified that this is true and correct copy of the Rules and Regulations of SDF.

COPIED BY
Anur Kulkarni
5-11-15

COMPARED
Snehalata Behara
5/11/15

CERTIFIED TO BE TRUE COPY.
Authorized U.S. 76, Act I of 1972.
Sachin Nish
05/11/15
Collector, District Magistrate, Angul

ADDL. DISTRICT MAGISTRATE
ADDL. REGISTRAR OF SOCIETIES
Angul

Suvaloka Pathan
President
President
Social Development Foundation

Ashwini Anand
Treasurer
Social Development Foundation

Budhadev Das
Secretary
Social Development Foundation

Budhadev Das
Secretary
Social Development Foundation